Full-Time National Guard Duty for Operational Support (FTNGD-OS) Checklist	
Last, First, MI:	**Unit:**
SSN or DOD#:	**Unit POC:**
ETS / MRD:	**POC Contact #:**
Start Date:	**End Date:**

Submit your packet as a PDF portfolio using the following naming convention. ("0. Checklist" / "1. DA 4187" / "2. DA 1058", "3. IMR" / "4. DTMS ITR" / "5. RPAM" / "6. DA 4856" / "7. PM 66")

Packets are to be submitted to the fund activity manager (G1, G3, REC & RET, etc.) before being forwarded to AGR Branch.

Start date on approval memo will be no earlier than the Monday of the week this packet is received by HRO.

POC for this checklist is the Transitions NCO at 208-272-4217 or ng.id.idarng.mbx.hro-agr@army.mil

FAILURE TO COMPLETE ALL REQUIREMENTS WILL DELAY THE APPLICATION PROCESS

Required Documents	Yes	No	Date
1. **DA Form 4187** *signed and dated by hiring supervisor and funding manager*			
2. **DA Form 1058** *signed and dated by Soldier and unit commander*			
3. **MEDPROS IMR** *dated within last 30 days*			
4. **DTMS ITR showing APFT and HT/WT history** *signed and dated by Training/Readiness NCO*			
5. **RPAM (NGB Form 23B)** *dated within last 30 days*			
6. **DA Form 4856** *signed and dated by Soldier and supervisor*			
7. **FTNG Code of Conduct (PM 66)** *initialed, signed, and dated by Soldier*			
8. **Other documentation required per the job announcement** *(If applicable)*			
8. **Submit DD Form 2807-1 to ng.id.idarng.mbx.ngid-medical-readiness@army.mil**			